

Birdbrook PARISH COUNCIL

Englewood • Dyers End • Stambourne • Essex, C09 4NE

Tel: 01440 785629

Email: debbiehilliard614@gmail.com

Clerk to the Council
Debbie Hilliard

27 October 2016

TO: THE MEMBERS OF BIRDBROOK PARISH COUNCIL

You are hereby summoned to attend the **MEETING** of the **BIRDBROOK PARISH COUNCIL**, which will be held on **Thursday 3 November 2016** at the **Community House, The Street, Birdbrook, at 7.30pm**, to transact the business shown in the Agenda below.

Debbie Hilliard
Clerk to the Council

AGENDA

QUESTIONS FROM MEMBERS OF THE PUBLIC

To receive questions from members of the public.

In accordance with the agreed procedure, the time allocated for public questions shall be limited to 15 minutes or such other period determined by the Chairman of the Meeting.

1. **APOLOGIES FOR ABSENCE**

To receive any apologies for absence.

2. **OTHER ABSENCES**

To note any absences for which no apology has been received.

3. **CONFIRMATION OF MINUTES**

To agree as a correct record the minutes of the meeting held on Wednesday 14 September 2016 (attached).

To confirm as a correct record the minutes of the extra-ordinary meeting held on Friday 10 October 2016 (attached)

4. **DECLARATIONS OF INTEREST**

To receive any Declarations of Interest by Members.

- *A Member with a personal interest in a matter must consider whether it is a "prejudicial interest" (i.e. prejudicial to the public interest).*
- *A Member must consider him/herself as having a prejudicial interest if it is a personal interest which a member of the public with knowledge of the relevant facts would regard as so significant and particular that it could prejudice the Member's judgement of the public interest.*

Any Member who is unsure if a personal interest needs to be declared should consult the Clerk for clarification.

Meeting: COUNCIL

5. COMMUNICATION AND REPORT OF THE CLERK

Rural Services Survey
Missing streetlight
Pensions Regulator

6. DOCUMENTS ON DEPOSIT

7. MEMBERS' REPORTS:-

- a) Pond
- b) Parks – hedge around playing field
- c) Chairman's Report
- d) Highways Report

8. PLANNING

Procedure for planning applications
Application No: 16/01683/FUL – 2 Hunnex Green
Application No: 16/01675FUL & 16/01676/LBC – Baythorne Hall, Baythorne End.

9. MAINTENANCE ARRANGEMENTS

Richard and Peter to report back on their survey of area.
Bin emptying etc

**10. NEWSLETTER AND WEBSITE ARRANGEMENTS
POSSIBLE EXTRA FUNDING RE TRANSPARENCY CODE**

11. CIF APPLICATION

Progress update by Alan Cook

12. FINANCE

Financial Report (attached)
Half year audit for y/e 2016/17
Budgets for the year 2017/18 (attached)

13. EXCLUSION OF THE PUBLIC AND THE PRESS

In the event that the Agenda contains exempt pages, to consider the following motion to be proposed by the Vice Chairman:
“That the public and the press be excluded from the meeting, the Council believing that publicity would be prejudicial to the public interest by reason of the confidential nature of the business about to be discussed.”

14. CONFIDENTIAL ITEMS

15. TIME, DAY AND DATE OF NEXT MEETING
