

# **B**irdbrook PARISH COUNCIL

Englewood • Dyers End • Stambourne • Essex, C09 4NE

Tel: 01440 785629

Email: [debbiehilliard614@gmail.com](mailto:debbiehilliard614@gmail.com)

*Clerk to the Council*  
**Debbie Hilliard**

17 September 2018

TO: THE MEMBERS OF BIRDBROOK PARISH COUNCIL

You are hereby summoned to attend the **MEETING** of the **BIRDBROOK PARISH COUNCIL**, which will be held on Thursday 27 September 2018 at the **Community House, The Street, Birdbrook, at 7.00pm**, to transact the business shown in the Agenda below.

Debbie Hilliard  
Clerk to the Council

## **AGENDA**

### **QUESTIONS FROM MEMBERS OF THE PUBLIC**

To receive questions from members of the public.

*In accordance with the agreed procedure, the time allocated for public questions shall be limited to 15 minutes or such other period determined by the Chairman of the Meeting.*

1. **APOLOGIES FOR ABSENCE**

To receive any apologies for absence.

2. **OTHER ABSENCES**

To note any absences for which no apology has been received.

3. **CONFIRMATION OF MINUTES**

To agree as a correct record the minutes of the meeting held on Wednesday 4 July 2018 (copy attached).

4. **DECLARATIONS OF INTEREST**

To receive any Declarations of Interest by Members.

- *A Member with a personal interest in a matter must consider whether it is a "prejudicial interest" (i.e. prejudicial to the public interest).*
- *A Member must consider him/herself as having a prejudicial interest if it is a personal interest which a member of the public with knowledge of the relevant*

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*facts would regard as so significant and particular that it could prejudice the Member's judgement of the public interest.*

Any Member who is unsure if a personal interest needs to be declared should consult the Clerk for clarification.

**5. REPORT OF DISTRICT COUNCILLOR**

**6. ACTION POINTS (from last meeting)**

Minute 18/67(a) Pond - Alan and Martin will arrange to meet and deal with overgrowth around pond.

Minute 18/67(b) Parks - Debbie to ask Kevin Shears re grass cutting removal/compost heap and cost and also quote for hedge trimming.

Debbie to ask Fenland Leisure to quote for work suggested on play inspection report.

Minute 18/67(d) Highways - Debbie to report in damaged 30mph sign Daw Street.

Minute 18/68 Planning - Debbie to contact BDC re Sunnybank and car breakers' site at New England.

Peter to contact BDC re regulations on hedge removal.

Minute 18/69 Streetlights -Peter will investigate grant funding for installation of LEDs. Discussion of whether lights should be turned off overnight is needed once the project is further ahead.

Peter to contact UK Power re missing streetlight.

Minute 18/71 Village sign - Alan to continue to monitor and report to the Parish Council.

**7. COMMUNICATION AND REPORT OF THE CLERK**

**8. DOCUMENTS ON DEPOSIT**

**9. MEMBERS' REPORTS:-**

- a) Pond
- b) Parks
- c) Chairman's Report
- d) Highways Report

**10. PLANNING**

- Hedge removal

**11. STREETLIGHTS**

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12. **VILLAGE SIGN**  
Progress report by Alan Cook.
  13. **FINANCE**  
Financial Report (attached).
  14. **EXCLUSION OF THE PUBLIC AND THE PRESS**  
In the event that the Agenda contains exempt pages, to consider the following motion to be proposed by the Vice Chairman:  
*“That the public and the press be excluded from the meeting, the Council believing that publicity would be prejudicial to the public interest by reason of the confidential nature of the business about to be discussed.”*
  15. **CONFIDENTIAL ITEMS**
  16. **TIME, DAY AND DATE OF NEXT MEETING**
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