

Birdbrook PARISH COUNCIL

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Clerk to the Council
Debbie Hilliard

4 March 2019

TO: THE MEMBERS OF BIRDBROOK PARISH COUNCIL

You are hereby summoned to attend the **MEETING** of the **BIRDBROOK PARISH COUNCIL**, which will be held on Tuesday **12 March 2019** at the **Community House, The Street, Birdbrook, at 7.00pm**, to transact the business shown in the Agenda below.

Debbie Hilliard
Clerk to the Council

AGENDA

QUESTIONS FROM MEMBERS OF THE PUBLIC

To receive questions from members of the public.

In accordance with the agreed procedure, the time allocated for public questions shall be limited to 15 minutes or such other period determined by the Chairman of the Meeting.

1. **APOLOGIES FOR ABSENCE**

To receive any apologies for absence.

2. **OTHER ABSENCES**

To note any absences for which no apology has been received.

3. **CONFIRMATION OF MINUTES**

(a) To agree as a correct record the minutes of the meeting held on Thursday 4 January 2018 (copy attached).

(b) Matters arising, including Action List (below):-

Minute No	Action	Person	Outcome
3/1/19 19/6	Steve advised that Olive Porter had suggested the defib be sited on land which was not ECC to avoid the need for a licence. However, it has now been suggested that it could be sited at the entrance of Eagle Farm car park. Steve has asked Peter Unwin,	Steve	

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	the owner, who is considering the request. A reply is awaited		
3/1/19 19/6	Clerk to contact BDC re Sunnybank and New England Car Breakers Yard. On line forms to BDC planning have been completed and emailed. Response awaited. Continuing. Cllr Garrod will also follow up. Clerk will contact Trevor Lawrence of BDC planning enforcement to ensure he has received forms. Also raise concerns re potential dumping of chemicals on New England site	Debbie	See Agenda item 9.
3/1/19 19/6	Missing salt bin at junction of Fell Rd/Moat Rd/The Street. Cllr Garrod will follow this up if there is no further response from Cllr Finch.	Debbie	Reminder sent to Cllr Finch 3/3.
3/1/19 19/9b	Play Equipment Inspection – Agreed to proceed with the work as suggested in the report.	Debbie	Email sent 22/1/19
3/1/19 19/9d	Finkle Green fingerpost – showing Steeple Bumpstead/Eggshell Lane is over and needs reporting. Birdbrook sign on The Street is missing. 30mph sign in Daw Street – knocked over. Fell Road street name sign missing from top of Fell Road. Carter’s Bridge – manhole cover missing.	Debbie	Reported issue no 2608115. Response is that an inspection will take place within 28 days (ie end March). Reported to BDC Ref 1-36C3PR. Reported ECC ref; 260813 Reported to BDC Ref 1-36C3PR.
3/1/19 19/10	The Plough – the Clerk to contact Hayley.bennington@braintree.gov.uk to see if The Plough is on the Asset List and also check if the planning permission is in date.	Debbie	Email sent to Hayley Bennington 3/3 and response awaited. Planning enquiry raised re application and response awaited.

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3/1/19 19/11	Streetlight at Fell Road corner not working. UK Power has been out and cut the wire and put on a temporary casing. Continue to monitor	Peter	
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4. **DECLARATIONS OF INTEREST**

To receive any Declarations of Interest by Members.

- *A Member with a personal interest in a matter must consider whether it is a "prejudicial interest" (i.e. prejudicial to the public interest).*
- *A Member must consider him/herself as having a prejudicial interest if it is a personal interest which a member of the public with knowledge of the relevant facts would regard as so significant and particular that it could prejudice the Member's judgement of the public interest.*

Any Member who is unsure if a personal interest needs to be declared should consult the Clerk for clarification.

5. **REPORT OF DISTRICT COUNCILLOR**

6. **COMMUNICATION AND REPORT OF THE CLERK**

7. **DOCUMENTS ON DEPOSIT**

8. **MEMBERS' REPORTS:-**

- a) Pond
- b) Parks - Insurance
- c) Chairman's Report
- d) Highways Report

9. **PLANNING**

Update on two outstanding planning issues. One item to be discussed under item 14.

10. **STREETLIGHTS**

Report of meeting re missing streetlight with A&J Lighting 28 February 2018.

11. **VILLAGE SIGN**

Progress report by Alan Cook.

12. **FINANCE**

Financial Report (attached).

13. **EXCLUSION OF THE PUBLIC AND THE PRESS**

In the event that the Agenda contains exempt pages, to consider the following motion to be proposed by the Vice Chairman:

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“That the public and the press be excluded from the meeting, the Council believing that publicity would be prejudicial to the public interest by reason of the confidential nature of the business about to be discussed.”

14. CONFIDENTIAL ITEMS

One item to report.

15. TIME, DAY AND DATE OF NEXT MEETING

Annual Parish Assembly Thursday 25 April 2019 at 7.00pm.
