

Birdbrook PARISH COUNCIL

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Clerk to the Council
Debbie Hilliard

25 June 2019

TO: THE MEMBERS OF BIRDBROOK PARISH COUNCIL

You are hereby summoned to attend the **MEETING** of the **BIRDBROOK PARISH COUNCIL**, which will be held on Thursday **4 July 2019** at the **Community House, The Street, Birdbrook, at 7.00pm**, to transact the business shown in the Agenda below.

Debbie Hilliard
Clerk to the Council

AGENDA

QUESTIONS FROM MEMBERS OF THE PUBLIC

To receive questions from members of the public.

In accordance with the agreed procedure, the time allocated for public questions shall be limited to 15 minutes or such other period determined by the Chairman of the Meeting.

1. **APOLOGIES FOR ABSENCE**
To receive any apologies for absence.
2. **OTHER ABSENCES**
To note any absences for which no apology has been received.
3. **CONFIRMATION OF MINUTES**
 - (a) To agree as a correct record the minutes of the meeting held on Tuesday 14 May 2019 (copy attached).
 - (b) Matters arising, including Action List (below):-

Minute	Action	Responsibility	Outcome
19/47 14/5/19	Proceed with LHP application re missing salt bin	Debbie	Application progressing.
19/50 14/5/19	CIF Application. Agreed Debbie will proceed with pre-application. Agenda next meeting for full details.	Debbie	Pre-application made and accepted by EALC. Need to discuss and agree

			full CIF application.
19/55 14/5/19	Village Sign – c/f to next meeting for final update (hopefully!), discussion on unveiling and insurance	Alan	

4. DECLARATIONS OF INTEREST

To receive any Declarations of Interest by Members.

- *A Member with a personal interest in a matter must consider whether it is a “prejudicial interest” (i.e. prejudicial to the public interest).*
- *A Member must consider him/herself as having a prejudicial interest if it is a personal interest which a member of the public with knowledge of the relevant facts would regard as so significant and particular that it could prejudice the Member’s judgement of the public interest.*

Any Member who is unsure if a personal interest needs to be declared should consult the Clerk for clarification.

5. REPORT OF DISTRICT COUNCILLOR

6. COMMUNICATION AND REPORT OF THE CLERK

7. DOCUMENTS ON DEPOSIT

8. MEMBERS’ REPORTS:-

- a) Pond
- b) Parks
- c) Chairman’s Report
- d) Highways Report – Salt bag scheme 2019
 - Streetscene Agreement 2019/20

9. PLANNING

Application No: 9/01023/FUL - Dutch Cottage, Sturmer Road, New England (deadline 11 July 2019)

Application No: 19/01042/FUL – 1 Station Road, Baythorne End (deadline 18 July 2019)

Application No: 19/01062/FUL - Bailey Hill Farm, Finkle Green, (deadline 18 July 2019)

10. STREETLIGHTS

11. VILLAGE SIGN

Progress report by Alan Cook.

12. CIF APPLICATION

12. FINANCE

Financial Report (attached).

13. **EXCLUSION OF THE PUBLIC AND THE PRESS**

In the event that the Agenda contains exempt pages, to consider the following motion to be proposed by the Vice Chairman:

“That the public and the press be excluded from the meeting, the Council believing that publicity would be prejudicial to the public interest by reason of the confidential nature of the business about to be discussed.”

14. **CONFIDENTIAL ITEMS**

One item to report.

15. **TIME, DAY AND DATE OF NEXT MEETING**

Tuesday 10 September 2019
