

Birdbrook PARISH COUNCIL

Englewood • Dyers End • Stambourne • Essex, C09 4NE

Tel: 01440 785629

Email: debbiehilliard614@gmail.com

Clerk to the Council
Debbie Hilliard

27 February 2020

TO: THE MEMBERS OF BIRDBROOK PARISH COUNCIL

You are hereby summoned to attend the **MEETING** of the **BIRDBROOK PARISH COUNCIL**, which will be held on Tuesday **3 March 2020** at the **Community House, The Street, Birdbrook, at 7.00pm**, to transact the business shown in the Agenda below.

Debbie Hilliard
Clerk to the Council

AGENDA

QUESTIONS FROM MEMBERS OF THE PUBLIC

To receive questions from members of the public.

In accordance with the agreed procedure, the time allocated for public questions shall be limited to 15 minutes or such other period determined by the Chairman of the Meeting.

1. **APOLOGIES FOR ABSENCE**
To receive any apologies for absence.
2. **OTHER ABSENCES**
To note any absences for which no apology has been received.
3. **CONFIRMATION OF MINUTES**
(a) To agree as a correct record the minutes of the meeting held on Tuesday 7 January 2020 (copy attached).
(b) Matters arising, including Action List (below):-

Minute	Action	Responsibility	Outcome
7/1/20 20/9(a)	Pond ownership – The Clerk to explore land ownership through the land registry and title number and report back	Clerk	A written enquiry submitted on 26/2 as online proved unsuccessful. Await reply.
20/9(b)	Play Areas Annual Inspection – The Clerk to ask Fenland Leisure to carry out the work on the “high risk” items of the inspection report.	Clerk	On hold. It transpired Fenland wanted to replace whole swing for cost of approx. £6,000. Take swing out of commission until way forward agreed.

	Proposed Refurbishment of Play Equipment – Alan and Martin to proceed with grant applications for funding.	Alan and Martin	NB. Fenland say safety surface can be cleaned and re-used for any refurb.
7/1/20 20/13	Verge Cutting – Clerk to contact ECC Highways to see if they will take on verge cutting.	Clerk	Clerk spoke to ECC 26/2. Verge cutting outsourced to BDC. Am awaiting contact info for someone at BDC to continue enquiry.
7/1/20 20/14	Grass Cutting – Clerk to follow up 2 nd contractor asked to quote for grass cutting.	Clerk	Email sent 15/1. No reply as yet.
7/1/20 20/15	CIF Grant – Clerk will seek clarification from EALC re grant for handyman being over period of 3 years with £5,000 per year.	Clerk	Completed.
7/1/20 20/17	Winter Salt Bag Scheme – An item to go in Birdbrook News to publicise availability of salt.		

4. **DECLARATIONS OF INTEREST**

To receive any Declarations of Interest by Members.

- *A Member with a personal interest in a matter must consider whether it is a “prejudicial interest” (i.e. prejudicial to the public interest).*
- *A Member must consider him/herself as having a prejudicial interest if it is a personal interest which a member of the public with knowledge of the relevant facts would regard as so significant and particular that it could prejudice the Member’s judgement of the public interest.*

Any Member who is unsure if a personal interest needs to be declared should consult the Clerk for clarification.

5. **REPORT OF DISTRICT COUNCILLOR**

6. **COMMUNICATION AND REPORT OF THE CLERK**

7. **DOCUMENTS ON DEPOSIT**

8. **MEMBERS’ REPORTS:-**

- Pond
- Parks – Play area refurbishment
- Chairman’s Report
- Highways Report

9. **PLANNING**

10. **STREETLIGHTS**

Change to LED.

11. **VE DAY COMMEMORATIONS**

12. **GRASS CUTTING**

To consider quotes for grass cutting.

13. **FINANCE**

Financial Report (attached).

14. **EXCLUSION OF THE PUBLIC AND THE PRESS**

In the event that the Agenda contains exempt pages, to consider the following motion to be proposed by the Vice Chairman:

“That the public and the press be excluded from the meeting, the Council believing that publicity would be prejudicial to the public interest by reason of the confidential nature of the business about to be discussed.”

15. **CONFIDENTIAL ITEMS**

16. **TIME, DAY AND DATE OF NEXT MEETING**

Tuesday 12 May (APA and AGM)

Tuesday 7 July

Tuesday 8 September

Tuesday 3 November

Tuesday 12 January 2021

All meetings to start at 7pm in the Community House.