

Birdbrook PARISH COUNCIL

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Clerk to the Council
Debbie Hilliard

29 September 2020

TO: THE MEMBERS OF BIRDBROOK PARISH COUNCIL

You are hereby summoned to attend an **Extra-ordinary MEETING** of the **BIRDBROOK PARISH COUNCIL**, which will be held on **Thursday 8 October 2020** at 7.00pm - to transact the business shown in the Agenda below. The meeting will be virtual and invitations issued by the Clerk.

Debbie Hilliard
Clerk to the Council

AGENDA

QUESTIONS FROM MEMBERS OF THE PUBLIC

To receive questions from members of the public by prior arrangement with the Chair or Clerk

1. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

2. OTHER ABSENCES

To note any absences for which no apology has been received.

3. CONFIRMATION OF MINUTES

To agree as a correct record the minutes of the meeting held on Tuesday 8 September 2020. (copy attached).

4. DECLARATIONS OF INTEREST

To receive any Declarations of Interest by Members.

- *A Member with a personal interest in a matter must consider whether it is a "prejudicial interest" (i.e. prejudicial to the public interest).*
- *A Member must consider him/herself as having a prejudicial interest if it is a personal interest which a member of the public with knowledge of the relevant facts would regard as so significant and particular that it could prejudice the Member's judgement of the public interest.*

Any Member who is unsure if a personal interest needs to be declared should consult the Clerk for clarification.

5. ACTION LIST

Action List

Minute	Action	Responsibility	Outcome
20/72 8/9/2020	Missing Footpath nos from Birdbrook definitive map – enquiry made to OS had simply referred us back to ECC. Contact ECC.	Clerk	Ongoing
20/73(a)	Pond – Clerk to continue with Land	Clerk	

	Charges Search		
20/73(c)	Chair's Report – Food Kiosk at New England – Contact BDC/ECC to see if licence is required.	Clerk	
20/73(d)	Highways – Fell Road junction – apply to ECC for installation of “Stop” and/or “T” Junction signage. ECC Highway Contractors – items left after work – Katie will take photos. Report to Highways.	Clerk KG/Clerk	
20/76	Baythorne End Defib – Agenda and update at November meeting	SR/Clerk to agenda	
	Next meeting – Chair's Report – include update on Community House General Committee mtg.	PS/Clerk to agenda	

7. PARKS

8. NEW ENGLAND

9. TIME, DAY AND DATE OF NEXT MEETING
 Tuesday 3 November 2020 7pm.