

24th February 2010

TO: MEMBERS OF THE BIRDBROOK PARISH COUNCIL

You are hereby summoned to attend a **MEETING** of the **BIRDBROOK PARISH COUNCIL**, which will be held on **Tuesday, 2nd March 2010** at the **Community House, The Street, Birdbrook, at 7.30pm**, to transact the business shown in the Agenda below.

Susan De Luca
Clerk to the Council

AGENDA

QUESTIONS FROM MEMBERS OF THE PUBLIC

To **RECEIVE** questions from members of the public.

In accordance with the agreed procedure, the time allocated for public questions shall be limited to 15 minutes or such other period determined by the Chairman of the Meeting.


1. APOLOGIES FOR ABSENCE

To **RECEIVE** any apologies for absence.

2. OTHER ABSENCES

To **NOTE** any absences for which no apology has been received.

3. CONFIRMATION OF MINUTES 

 To **APPROVE**, as a correct record, the Minutes of the Meeting of the Parish Council held on 26th January 2010.

4. DECLARATIONS OF INTEREST 

To **RECEIVE** any Declarations of Interest by Members.

- *A Member with a personal interest in a matter must consider whether it is a “prejudicial interest” (i.e. prejudicial to the public interest).*

Meeting: COUNCIL

Date: 2 March 2010

- A Member must consider him/herself as having a prejudicial interest if it is a personal interest which a member of the public with knowledge of the relevant facts would regard as so significant and particular that it could prejudice the Member's judgement of the public interest.

Any Member who is unsure if a personal interest needs to be declared should consult the Clerk for clarification.

5. COMMUNICATIONS AND REPORT OF THE CLERK

To **RECEIVE** such communications as the Clerk may place before the Council.

NOTE: Any Member wishing to have a communication brought to the attention of the Council should give prior notification to the Clerk.

- Clerks Report to be Tabled
- Meeting Between Chairman, Cllr David Finch & Chairman of Police Authority on 9th March at 4.00pm. Due to a prior engagement the Chairman will be unable to make this meeting, therefore the Vice Chairman is asked if he is able attend in the Chairman's place.

6. DOCUMENTS ON DEPOSIT

- TO BE TABLED

7. FINANCIAL REPORT

- To APPROVE the Statement of Accounts and **NOTE** the summary of monies received and the account balances at the end of the month. **Appendix 1** shows cheques signed up to 28 February 2010. This will be tabled at the meeting.

8. MEMBERS' REPORTS

To **RECEIVE** brief reports from Members including:

- Pond
- Parks
- Chairman's Report
- Highways Report

9. CONSULTATION DOCUMENTS

To **NOTE** that the following documents have been lodged with the Clerk

- Essex County Council – Developers Guide to Infrastructure Contributions**

10. PLANNING MATTERS

- To advise of planning applications received from Braintree District Council that have been received by the Clerk and commented on under delegated powers

No	Application Number	Location	Proposal
1	10/208/FUL	Fairview, The Street Birdbrook	Modernisation of House and 2 No. Dormer Windows

b) To comment on any other planning applications that have been received in time to be placed on this agenda.

c) To **NOTE** planning decisions received from Braintree District Council

11. OTHER URGENT BUSINESS

To **NOTE** any matter of an urgent nature which a Member or the Clerk may wish to draw to the attention of the Council and or request to be included in the Agenda for the next meeting of the Council.

12. EXCLUSION OF THE PUBLIC AND THE PRESS

In the event that the Agenda contains Exempt (blue) pages, to **CONSIDER** the following motion to be proposed by the Vice Chairman:

“That the public and the press be excluded from the meeting, the Council believing that publicity would be prejudicial to the public interest by reason of the confidential nature of the business about to be discussed.”

13. CONFIDENTIAL BUSINESS

To **CONSIDER** those confidential items, if any, set out below or in the Exempt (blue) pages attached to this Agenda.

<p>There is one no confidential item to be considered</p>
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a) Staffing Matter