

17 March 2011

TO: THE MEMBERS OF BIRDBROOK PARISH COUNCIL

You are hereby summoned to attend the **Annual Parish Assembly** of **Birdbrook Parish Council**, which will be held on **Thursday 7 April 2011** at the **Community House, The Street, Birdbrook, at 7.30pm**, to transact the business shown in the Agenda below.

Debbie Hilliard
Clerk to the Council

AGENDA

1. DECLARATIONS OF INTEREST

To receive any Declarations of Interest by Members.

- *A Member with a personal interest in a matter must consider whether it is a "prejudicial interest" (i.e. prejudicial to the public interest).*
- *A Member must consider him/herself as having a prejudicial interest if it is a personal interest which a member of the public with knowledge of the relevant facts would regard as so significant and particular that it could prejudice the Member's judgement of the public interest.*
- *Any Member who is unsure if a personal interest needs to be declared should consult the Clerk for clarification.*

2. MINUTES OF THE LAST ANNUAL PARISH MEETING

3. REPORT OF DISTRICT COUNCILLOR – CLLR R BOLTON

4. REPORT OF THE CHAIRMAN – CLLR R WALKER

5. REPORT OF THE PARISH CLERK – MRS D HILLIARD

6. GENERAL DISCUSSION OF MATTERS OF INTEREST
(members of the public attending will be able to air their views)