

26 April 2012

TO: THE MEMBERS OF BIRDBROOK PARISH COUNCIL

You are hereby summoned to attend the **Annual Parish Assembly** of **Birdbrook Parish Council**, which will be held on **Thursday 3 May 2012** at the **Community House, The Street, Birdbrook, at approximately 9.00pm**, to transact the business shown in the Agenda below.

Debbie Hilliard  
Clerk to the Council

**AGENDA**

**1. DECLARATIONS OF INTEREST**

To receive any Declarations of Interest by Members.

- *A Member with a personal interest in a matter must consider whether it is a "prejudicial interest" (i.e. prejudicial to the public interest).*
- *A Member must consider him/herself as having a prejudicial interest if it is a personal interest which a member of the public with knowledge of the relevant facts would regard as so significant and particular that it could prejudice the Member's judgement of the public interest.*
- *Any Member who is unsure if a personal interest needs to be declared should consult the Clerk for clarification.*

**2. MINUTES OF THE LAST ANNUAL PARISH MEETING**

**3. REPORT OF DISTRICT COUNCILLOR – CLLR R BOLTON**

**4. REPORT OF THE CHAIRMAN – CLLR R WALKER**

**5. REPORT OF THE PARISH CLERK – MRS D HILLIARD**

**6. GENERAL DISCUSSION OF MATTERS OF INTEREST**  
(members of the public attending will be able to air their views)