

30 June 2012

To: Members of Birdbrook Parish Council

You are hereby summoned to attend the meeting of **Birdbrook Parish Council** which will be held on **Thursday 5 July 2012 at 7.30pm** at the **Community House, The Street, Birdbrook**, to transact the business shown in the agenda below.

Debbie Hilliard

Debbie Hilliard
Clerk to the Council

AGENDA

Questions from members of the public

To receive questions from members of the public.

In accordance with the agreed procedure, the time allocated for public questions shall be limited to 15 minutes or such other period determined by the Chairman of the meeting.

1. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

2. OTHER ABSENCES

To note any absences for which no apology has been received

3. MINUTES OF THE MEETING HELD ON 3 MAY 2012

To approve as a correct record the minutes of the meeting held on 1 March 2012 (copy attached)

4. DECLARATIONS OF INTEREST

To receive any declarations of interest by members.

- *A member with a personal interest in a matter must consider whether it is a "prejudicial interest" (ie., prejudicial to the public interest).*
- *A member must consider him/herself as having a prejudicial interest if it is a personal interest which a member of the public with knowledge of the relevant facts would regard also significant and particular that it could prejudice the member's judgement of the public interest.*

Any member who is unsure if a personal interest needs to be declared should consult the clerk for clarification.

5. COMMUNICATION AND REPORT OF THE CLERK

Report back on Essex Youth bus
Report back on streetscene letter

Report back on speed traps for 1017 – request sent to highways 17/5

6. **DOCUMENTS ON DEPOSIT**

To be tabled

7. **MEMBERS' REPORTS**

(a) Pond

(b) Parks

(c) Chairman's Report

(d) Highways Report

8. **100 PARISHES MEETING**

Report of SteveRhenius

9. **PARISH PLAN**

Update from Leigh Carter

10. **CODE OF CONDUCT**

New code of conduct as a result of Localism Bill to be adopted.

11. **PLANNING**

12. **FINANCE**

(a) To consider financial report of the clerk (report attached)

(b) To decide on amount of funds to move to reserves (details attached)

13. **EXCLUSION OF THE PUBLIC AND THE PRESS**

In the event that the agenda contains exempt pages, to consider the following motion to be proposed by the Vice Chairman:

“That the public and the press be excluded from the meeting, the Council believing hat publicity would be prejudicial to the public interest by reason of the confidential nature of the business about to be discussed.”

14. **TIME, DAY AND DATE OF NEXT MEETING**
