

## **BIRDBROOK PARISH COUNCIL**

**Minutes of the meeting held on Thursday 1 May 2014 at the Community House, Birdbrook at 7.30pm.**

**Present:** Mr T R Walker Mr D Hoye  
Mr L Carter Mrs A Beetson  
Mr S Rhenius

**Clerk:** Mr D Hilliard

**In Attendance:** One member of public

There was one question from the member of the public regarding the replacement of the bus shelter. Concerns were raised by the member of public about getting the bus shelter replaced and children waiting for school buses without shelter. The Chairman explained the situation and the Clerk advised she would forward the relevant emails as matters progressed.

### **14/29 ELECTION OF CHAIRMAN AND VICE CHAIRMAN FOR YEAR 2014/15**

Chairman – Mr T R Walker proposed by Derek Hoye and seconded by Ann Beetson.

Vice Chairman – Mr R Bolton (in his absence) proposed by Steve Rhenius and seconded by Derek Hoye.

### **14/30 APOLOGIES FOR ABSENCE**

Robert Bolton and Hazel Hodge.

### **14/31 OTHER APOLOGIES**

None.

### **14/32 MINUTES OF THE PREVIOUS MEETING**

The minutes of the meeting held on Thursday 6 March 2014 were agreed as amended and signed.

### **14/33 DECLARATIONS OF INTEREST**

None.

### **14/34 COMMUNICATION AND REPORT OF THE CLERK**

General Power of Competence course – The clerk advised she had attended the course and submitted her paper to the course tutor for approval. The Clerk explained the General Power of Competence. Noted.

### **14/35 DOCUMENTS ON DEPOSIT**

East Anglia Children's Hospice – Noted  
Essex Heritage News – Noted  
Essex Playing Fields – Noted  
Glasdon products catalogue - Noted

**At this point Cllr Finch arrived at the meeting**

**14/36 MEMBERS REPORTS**

*Pond* – See 14/47 below. The Clerk reported the results of the Land Registry search regarding the pond and land surrounding it. Cllr Finch advised through the Chairman that you can apply for title of any untitled land and this could resolve the situation.

**At this stage it was agreed to allow Cllr Finch to address the meeting and take questions as he was visiting several parish AGM's that evening. Cllr Finch gave his annual briefing. No questions were tabled. He then left the meeting.**

*Parks* – Nothing to report

*Chairman's* – Nothing to report

*Highways* – The Chairman will send his report of parish highway problems after the weekend as he has more to add to the list.

**14/37 PLANNING**

*Application no* – 14/00523/FUL – No objection.

**14/38 COUNCILLORS' TRAINING**

It was agreed that Steve Rhenius will attend the Good Councillors day run by EALC on 11 June 2014. The Clerk will make the arrangements.

**14/39 BRAINTREE DISTRICT COUNCIL PRESS RELEASE**

The letter will be sent as adjusted.

**14/40 PARISH PLAN**

Nothing to report but agenda for July meeting.

**14/41 STREETSCENE AGREEMENT 2014**

Signed and agreed.

**14/42 COMMUNITY ISSUES GROUP**

Richard Walker and Leigh Carter reported on the last meeting of the Group. The next meeting will be hosted by Great Yeldham and take place in the autumn.

**14/43 INSURANCE**

It was agreed to proceed with the renewal. The Clerk will undertake this.

**14/44 FINANCE**

- (a) The Statement of Accounts for the year 2013/14 was agreed and signed.
- (b) The Statement of Assurance for the year 2013/14 was agreed and signed.
- (c) It was agreed to nominate the Clerk as Responsible Financial Officer for the year 2014/15
- (d) It was agreed to nominate Mr A Siggery as Internal Auditor for 2014/15.

**14/45 EXCLUSION OF THE PUBLIC AND THE PRESS**

None to exclude.

**14/46 CONFIDENTIAL ITEMS**

**14/47 TIME, DAY AND DATE OF NEXT MEETING**

The next meeting will take place on Thursday 3 July at 7.30pm in the community rooms, Birdbrook.

There being no further business to discuss the meeting closed at approximately 9.40pm

Signed: ..... Dated: .....